

REGULATIONS FOR THE ELECTRONIC DEPOSIT OF PAPERS, DISSERTATIONS AND THESES AT THE UNIVERSITY OF MODENA AND REGGIO EMILIA

Art. 1 (Purpose and scope of the application of the Regulations)

1. These Regulations govern the criteria and procedures to be adopted for the collection, accessibility and storage of theses in digital format discussed at the University of Modena and Reggio Emilia.
2. These Regulations apply to postgraduate degree courses and doctoral research courses falling under the remit of the Morethesis project as laid down by the schedule established by the administration.

Art. 2 (Obligations of graduating/doctoral students regarding accessibility of theses)

1. Theses must be the original digital versions and must be submitted to the University of Modena e Reggio Emilia Institutional Repository for theses (the Morethesis System).
2. Graduating/doctoral students must, in accordance with the deadlines fixed by the University administration, and in any event prior to the final exam, make the declaration in Attachment 1 to these Regulations and, if appropriate, submit the request for a publication embargo in Attachment 2.
3. The issuance of certification confirming completion of the postgraduate degree is dependent upon the deposit by the student of the final thesis in the MoReThesis Repository, thereby guaranteeing its electronic storage as well as availability for public consultation, in accordance with the instructions of academic organs and the author's wishes;
4. The issuance of certification confirming completion of the research doctorate is dependent upon the deposit by the student of the final thesis in the MoReThesis Repository, thereby guaranteeing its electronic storage as well as availability for public consultation, in accordance with the author's wishes. It is the responsibility of the University to ensure that deposit in the National Libraries of Rome and Florence ('Biblioteche Nazionali di Roma e Firenze') complies with the law.

Art. 3 (Limitations on the accessibility of theses)

1. Confidentiality of theses stored in the MoReThesis Repository is advised for any of the following reasons:
 - a) sections of the thesis have already been submitted to an editor or are awaiting publication;
 - b) the thesis contains information of a sensitive nature;
 - c) the thesis is financed by external entities who may have rights over it and its publication;
2. If the previous paragraph applies, it is possible to request an embargo on publication for up to a maximum of 3 years. Upon expiry of the embargo period, unless otherwise indicated by the author, the thesis will be made freely available for consultation.
3. The graduating/doctoral student must specify the reason for the request for the 'embargo', using the relevant form at Attachment 2.
4. In line with the new "Regolamento recante criteri generali per la disciplina del dottorato di ricerca" (Regulations on the general principles governing doctoral programmes)", the doctoral dissertation or part thereof may be made unavailable if the use of data contained therein is protected by commercial secrecy under legislation in force on the subject, provided that prior authorization of the Doctoral School Board or one of its representatives is obtained.
An authorization will be allowed only if a refusal of it is not forwarded to the Doctoral Office by the Doctoral School Board or one of its representatives within 30 days of the discussion of the doctoral dissertation.
5. In any event the degree thesis will only be considered publishable if the student has obtained the marks required by the relevant Faculty at the conclusion of his/her degree course.

Art. 4 (Theses subject to patents)

1. Theses might present innovative elements for which protective procedures may be or may have been activated. Also in these cases limitations may be placed on accessibility, as set out in article 3 above.
2. The patent application must be submitted prior to any communication whatsoever to the public, and therefore prior to the discussion of the thesis. All documentation relating to the protective patent application must have been completed at the time of the discussion.

Art. 5 (Deposit of doctoral theses at the National Libraries of Rome and Florence)

1. The deposit of doctoral dissertation at the National Libraries of Rome and Florence will be carried out in accordance with the provisions for the legal deposit of computerized documents issued by the aforementioned libraries under the relevant regulation pursuant to the Law of 15th April 2004, No.106 and pursuant to the regulations in force (DPR 'Decree of the President of the Republic' 3rd May 2006, No.252).

Art. 6 (Transitional Provisions)

1. The provisions contained in these Regulations will also be adopted by calls for applications for research doctorates, by the Teaching Regulations for study courses and by the doctoral schools.
2. For doctoral courses which have already been advertised, it is sufficient for doctoral students to sign the declaration at Attachment 1.
3. In all future relations with financing institutions of research projects, the requirement to deposit the work in the institutional archive will be made extremely clear.

Art. 7 (Final provisions)

For any matters arising which are not expressly considered by these Regulations, reference is made to the laws in force on the subject.

Art. 8 (Entry into force)

1. These Regulations enter into force on the same day as the publication of the Official Register of the University.
2. Amendments to these Regulations are made by Rectoral Decree, are published on the University website, and come into force fifteen days from the date of their issuance, unless provided otherwise in the amending Decree.

Allegato 1 composto da 2 documenti e 4 pg

Deposito elettronico della tesi di laurea

Dichiarazione

Io sottoscritto _____

Matricola _____

N° di cellulare: _____

Autore della tesi dal titolo

Anno: _____

Corso di laurea in: _____

a seguito della procedura di auto-deposito della propria tesi nella versione digitale nell'archivio di Ateneo [Morethesis](#), come stabilito da Regolamento

Dichiaro

sotto la mia personale responsabilità, consapevole delle sanzioni penali previste dall'art. 76 del DPR 445/2000:

- la completa corrispondenza tra il materiale depositato nell'archivio elettronico **Morethesis** dell'Ateneo di Modena e Reggio Emilia e la tesi oggetto di discussione in sede di esame di laurea
- l'assoluta leggibilità e integrità dei file allegati in formato PDF.
- che il contenuto della tesi e l'organizzazione della tesi è opera originale da me realizzata e non infrange in alcun modo il diritto d'autore né gli obblighi connessi alla salvaguardia di diritti morali o economici di altri autori o di altri aventi diritto, sia per testi, immagini, foto, tabelle, o altre parti di cui la tesi è composta e che non compromette i diritti di terzi relativi alla sicurezza dei dati personali. Pertanto l'Università è in ogni caso esente da responsabilità di qualsivoglia natura, civile, amministrativa o penale e sarà da me tenuta indenne da qualsiasi richiesta o rivendicazione da parte di terzi.
- Di concedere a **Morethesis** il permesso di trasferire l'opera su qualsiasi supporto e di convertirla in qualsiasi formato al fine di una corretta conservazione nel tempo.

Morethesis garantisce che non verrà effettuata alcuna modifica al contenuto e alla struttura dell'opera

- Di concedere a **Morethesis** la possibilità di riprodurre l'opera in più di una copia per fini di sicurezza, back-up e conservazione.
- che la tesi **(barrare la casella che interessa altrimenti verrà considerata automaticamente valida la prima):**
 - Non è il risultato di attività rientranti nella normativa sulla proprietà industriale, non è stata prodotta nell'ambito di progetti finanziati da soggetti pubblici e privati con vincoli alla divulgazione dei risultati, non è oggetto di eventuali registrazioni brevettuali o di tutela
 - Rientra nei casi di richiesta di tutela di proprietà intellettuale e pertanto ne verrà richiesto l'embargo (compilare il modulo "Eventuale periodo di embargo della tesi")

Pertanto, coerentemente con quanto espresso sul software **Morethesis**:

- Autorizzo la pubblicazione web della tesi di laurea
- Autorizzo con richiesta di temporanea riservatezza/embargo la pubblicazione web della tesi di laurea
- Non autorizzo alla pubblicazione web della tesi di laurea

- data

Firma dell'autore

L'autore che deposita la propria tesi nell'archivio istituzionale **Morethesis** mantiene su di essa tutti i diritti d'autore, morali ed economici, ai sensi della normativa vigente Legge 633/1941 e successive modificazioni e integrazioni.

Electronic deposit of doctoral thesis

Declaration

I, the undersigned _____

Registration No. _____

Mobile Telephone No: _____

Author of the thesis entitled:

Academic year: _____

Degree cycle: _____

Doctorate in _____

pursuant to the procedure for the deposit by the student of his/her own thesis in digital form in the University's Morethesis archive, as governed by the Regulations

declare

that I accept personal responsibility, aware of the criminal penalties laid down by art. 76 of the Decree of the President of the Republic ('DPR') 445/2000:

(indicate the appropriate paragraphs)

- that the material deposited in the University's electronic 'Morethesis' archive or the text saved on CD corresponds wholly with the hard copies of the thesis for the National Libraries of Rome and Florence delivered to the University Postgraduate Office. Therefore no liability whatsoever attaches to the University for any errors, inaccuracies or omissions in the content of the thesis.
- the complete legibility and integrity of the attached files in PDF format
- that both the content and the organization of the thesis is my original work and does not in any way infringe copyright law or obligations connected to the protection of moral or financial rights of other authors or others having rights, whether in relation to the text, pictures, photos, tables, or any other parts of the thesis, and that it does not compromise the rights of third parties regarding security of personal details. Therefore no liability whatsoever attaches to the University of any nature, whether civil, administrative or criminal, and I will indemnify the University for any demand whatsoever or claim by third parties.

- that I am aware of the University's obligation to provide, electronically, for the lawful deposit of the doctoral thesis with the aim of ensuring its storage and accessibility for third parties.
- that I hereby consent to ***Morethesis*** transferring the work onto any media and converting it into any format in order to ensure its correct electronic storage over time. ***Moretheses*** guarantees that it shall not modify the content and structure of the work in any way.
- that I hereby consent to ***Morethesis*** reproducing if necessary more than one copy of the work for security, back-up, and storage purposes.
- that the thesis (tick the appropriate box, otherwise the first paragraph is automatically valid):
 - is not the result of activities subject to intellectual property provisions, has not been produced within the scope of projects financed by public and/or private entities with limitations on the disclosure of the findings, and is not the object of potential patent applications or protective measures
 - is the object of an application for intellectual property copyright and therefore a publication embargo is to be requested (complete the "Thesis Embargo" form)

Therefore, in accordance with the '***Morethesis***' software:

- I authorize the publication of my degree thesis on the web
- I authorize, with a request for temporary confidentiality/an embargo on publication, the publication of my degree thesis on the web
- I do not authorize the publication of my degree thesis on the web

date

Signature of the author

An author depositing his/her doctoral thesis in the '***Morethesis***' institutional archive confirms that he/she owns all rights to the work including copyright, and moral and financial rights, pursuant to the provisions in force, Law 633/1941 and as amended.

Attachment 2 comprising 1 document and 1 page

Thesis embargo form

This form is only to be in case you request a temporary embargo on public access, for reasons of confidentiality and/or ownership of the findings and/or sensitive information, or due to reasons of confidentiality and/or ownership of the findings by and information of external entities or private companies that have contributed to the realization of the research.

I, the undersigned _____	Registration. No. _____
<p>Do not authorize the University to put the deposited thesis onto the digital Morethesis archive network with open access to the complete text.</p> <p>Specify the reason:</p> <p><input type="checkbox"/> For reasons of confidentiality and/or ownership of findings and/or sensitive information.</p> <p><input type="checkbox"/> For reasons of confidentiality and/or ownership of findings by and information of external entities or private companies that have contributed to the realization of the research work connected to the doctoral thesis.</p> <p><input type="checkbox"/> A protective procedure (a patent application) has been or is being made.</p> <p><input type="checkbox"/> For reasons of prioritization of the research (by prior agreement with third parties)</p> <p><input type="checkbox"/> For editorial reasons</p> <p><input type="checkbox"/> Other (please specify): _____</p> <p>_____</p> <p>_____</p> <p>In any event the bibliography and the abstract will be subject to open access.</p> <p>The complete text of the thesis will be publicly accessible</p> <p><input type="checkbox"/> after 12 months from the date of deposit</p> <p><input type="checkbox"/> after 18 months from the date of deposit</p> <p><input type="checkbox"/> after 3 years from the date of deposit</p> <p>(tick the preferred opening date for consultation)</p> <p>The undersigned hereby declares that the expiry date of the thesis embargo was duly indicated during the phase of the deposit of the thesis in digital form in Morethesis, and that such date is:</p> <p><input type="checkbox"/> date of expiry of the embargo (YYYY-MM-DD): _____</p> <p style="text-align: right;">Signature of author _____</p> <p style="text-align: right;">_____</p>	

Note
